Greenbrier Physicians Clinic

Patient Portal Information Sheet

Greenbrier Physicians Clinic is now offering a Patient Portal that will allow you more access to your medical information. With the Patient Portal you can now:

- Ask **Non-Urgent** Medical Questions

- Request Appointments

- Update Demographic Information

- Ask Insurance and Billing Questions

- Request Prescription Refills

Do NOT use the Patient Portal in the event of a medical emergency. In case of an emergency, dial 911 and contact our office by telephone as soon as possible.

ENROLLMENT

- Provide us with a personal email address.

- You will receive an invitation by email where you will click on the Create My Patient Portal Account link.

- You will need to confirm your identity by typing in your:

    - Last Name:

    - Date of Birth:

    - Zip Code:

- Agree to the consent waiver.

- Once your identity is confirmed, you will create a Username and Password, which you will use every time to log into your account.

If you forget your password, you can reset it from the login page at any time by clicking the Forgot Your Password link located below the Login button. You will then receive an email with a temporary password.

ACCESS

Access to the Patient Portal is password protected. Do not share your password with any individual with whom you would not share your confidential healthcare information. If you think that someone unauthorized has learned your password, promptly visit the Patient Portal to change it.

You can access the Patient Portal by visiting www.greenbrierphysicians.com where a link will always be available. If access to the Patient Portal is limited for any reason we will attempt to inform you via an automatically generated message. If you need to reach us and the portal is not working properly, please call us. For help in accessing the Patient Portal, please contact (304)647-1139.